

SECURITY OF TENURE GUIDANCE

REQUIRED YEARS REMAINING ON CURRENT LEASEHOLD	
AWARD AMOUNT	MINIMUM LENGTH OF LEASE
£5,000 - £50,000	5 YEARS
£50,001 - £100,000	10 YEARS
£100,001 - £150,000	15 YEARS
£150,001 - £250,000	25 YEARS
Certain Major Grants where the site requires protection	99 YEARS

WHAT IS SECURITY OF TENURE

Security of tenure is a guarantee that you own or will be able to use a site for years to come.

You will need to provide evidence of the applicant organisation's security of tenure over the project site as part of your application for a Small or Major Grant.

WHAT COUNTS AS EVIDENCE OF SECURITY OF TENURE?

Security of tenure can be acquired via a lease or freehold.

Freehold: This means you own the building and the land it stands on outright in perpetuity (forever).

Leasehold: This means you have legal agreement (a lease) with the owner of the property stating that you will own the property for a fixed period of time.

Does your organisation hold appropriate security of tenure over land and/or property where the project will take place?

YES

Your organisation is eligible to apply for Small or Major grant through the Facilities Grants programme.

A copy of the security of tenure documentation will need to be uploaded with an application. For a Small Grant this is required at Expression of Interest stage. For a Major Grant this is required at Stage 1.

NO

Your organisation is not eligible to be the Applicant Organisation.

It may be possible for your organisation to be the Lead Partner Organisation for an application which is submitted by the eligible Applicant Organisation which holds security of tenure over the project site.

For example, you may be a 'Friends of Park' group (Lead Partner) working with a council (Lead Applicant).